

# SUMMONS

---

**Annual Council Meeting**

Date: **13 May 2014**

Time: **10.45 am**

Place: **Council Chamber - County Hall, Trowbridge BA14 8JN**

**PLEASE SIGN THE ATTENDANCE  
BOOK BEFORE ENTERING THE  
COUNCIL CHAMBER**

---

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Trowbridge, direct line 01225 718024 or email [Yamina.Rhouati@wiltshire.gov.uk](mailto:Yamina.Rhouati@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## PART I

Items to be considered while the meeting is open to the public

**1 Election of Chairman 2014/15**

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

**2 Election of Vice-Chairman 2014/15**

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

**3 Apologies**

**4 Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Minutes of Previous Meeting** (*Pages 1 - 62*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 25 February 2014. (Pages 1 - 62)

6 **Announcements by the Chairman**

7 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) no later than 5pm on Tuesday 6 May 2014. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

8 **Petitions**

8a) **Petitions Received**

No petitions have been received for presentation to this meeting.

8b) **Petitions Update** (*Pages 63 - 66*)

Report of the Democratic Governance Manager.

**COUNCILLORS' MOTIONS**

9 **Notices of Motion: Recognition of Trade Union Rights - Councillors Jeff Osborn and Terry Chivers** (*Pages 67 - 68*)

To consider the following notice of motion:

*"In the tendering of any future contracts for services provided by this Council, a*

*clear condition should be made that the Council will only enter into a contract with organisations that make a clear and public commitment that they fully recognise trade union rights for their employees and that they will continue to do so”*

For Council's ease of reference the rules on how a motion is dealt with at Council taken from Part 4 of the Council's constitution is attached.

(Pages 67 - 68)

### **APPOINTMENTS**

Reports by Robin Townsend, Associate Director - Corporate Function and Procurement

10 **Review of Allocation of Seats on Committees to Political Groups and Appointment of Committees**

10a **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups** (Pages 69 - 82)

10b **Appointment of Councillors to Committees** (Pages 83 - 100)

10c **Appointment of Chairmen and Vice-Chairman of Committees** (Pages 101 - 102)

11 **Appointment to the Wiltshire and Swindon Fire Authority** (Pages 103 - 104)

Report by Robin Townsend, Associate Director - Corporate Function and Procurement  
(Pages 103 - 104)

### **CONSTITUTIONAL ARRANGEMENTS**

12 **Constitutional Changes Recommended by the Standards Committee** (Pages 105 - 212)

Report by Ian Gibbons, Associate Director Legal and Governance and Monitoring Officer (Pages 105 - 212)

### **OTHER ITEMS OF BUSINESS**

13 **Annual Report on Executive Decisions Taken Under Special Urgency** (Pages 213 - 216)

Report by Robin Townsend, Associate Director - Corporate Function and Procurement  
(Pages 213 - 216)

14 **Annual Report of the Overview and Scrutiny Management Committee 2013/14**

Councillor Simon Killane, Chairman of the Overview and Scrutiny Management

Committee will present the Annual Report of the Committee which can be accessed on the following link:

15 **Annual Report of the Corporate Parenting Panel 2013/14 (Pages 217 - 230)**

Councillor Laura Mayes, Cabinet member for Children's Services will present the Annual Report of the Corporate Parenting Panel. (Pages 217 - 230)

**MINUTES OF CABINET AND COMMITTEES**

16 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the Minutes Book enclosed separately.
- b. The Chairman will refer to Cabinet and each Committee in turn:
  - i. The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.
  - ii. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- c. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Wiltshire and Swindon Fire Authority

17 **Dates of Council meetings 2014/15**

Recommended:

To approve the Council meetings for the remainder of 2014/15 as follows:

2014

29 July

21 October

2015

3 February (if required)

24 February (budget meeting)

12 May (Annual Council)

**COUNCILLORS' QUESTIONS**

18 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of

the Corporate Director) not later than 5pm on Tuesday 6 May 2014. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

## **PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**

**None**

Dr Carlton Brand  
Corporate Director  
Wiltshire Council  
Bythesea Road  
Trowbridge  
Wiltshire BA14 8JN